

Minutes of the meeting of the  
**Mole VALLEY LOCAL COMMITTEE**  
held at 2.00 pm on 20 January 2022  
at Council Chamber, Pippbrook, Reigate Road, Dorking, Surrey, RH4 1SJ.

These minutes are subject to confirmation by the Committee at its next meeting.

**Surrey County Council Members:**

- \* Tim Hall (Chairman)
- \* Stephen Cooksey (Vice-Chairman)
- \* Helyn Clack
- \* Clare Curran
- \* Chris Townsend
- \* Hazel Watson

**Borough / District Members:**

- \* Cllr Lynne Brooks
- \* Cllr Raj Haque
- \* Cllr David Hawksworth CBE
- \* Cllr Mary Huggins
- \* Cllr Paul Kennedy
- \* Cllr Caroline Salmon

\* In attendance

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**31/21 APOLOGIES FOR ABSENCE AND SUBSTITUTIONS [Item 1]**

There were no apologies for absence, and no substitutions.

**32/21 MINUTES OF PREVIOUS MEETING [Item 2]**

**Declarations of Interest:** None

**Officers attending:** Rowena Zellej, Partnership Committee Officer.

**Petitions, Public Questions, Statements:** None.

**Key points from discussion:**

Regarding the Green Lane path Cllr Hall confirmed to Cllr Townsend that the Rights of Way team have consulted their professional Institute and will ensure that the records are correct.

Cllr Kennedy asked whether the answer to his question not previously available could be added to the minutes. This will be attached.

The minutes of the meeting held on 10 November 2021 were approved as a correct record.

**33/21 DECLARATIONS OF INTEREST [Item 3]**

There were no declarations of interest.

#### **34/21 PUBLIC WRITTEN QUESTIONS [Item 4]**

**Declarations of Interest:** None

**Officer attending:** Zena Curry, Highways Engagement and Commissioning Manager, SCC

**Petitions, Public Questions, Statements:** Seven written public questions were received before the deadline. The full wording of the questions and officer responses were included within the supplementary agenda pack.

**Key points from discussion:**

Question one. John Moyer did not attend the meeting. Julia Dickinson attended and asked about making cycling schemes on the High Street one way.

The Highways Engagement and Commissioning Manager confirmed that the needs of the various users of the High Street have to be balanced. At the moment it is one way so cyclists have to dismount and walk as a pedestrian to come down the High Street to the feature at the bottom. There have been some concerns from pedestrians about the interaction between pedestrians and cyclists. It has been looked at but it is not possible to make it work with the constraints of the width of the High Street that is available once it has been used for tables and chairs. The Highways Engagement and Commissioning Manager confirmed that this can be looked at again as part of the Mole Valley Local Cycling and Walking Infrastructure Plan (LCWIP) but it is unlikely due to the constraints.

Question three. Cllr Hall confirmed that Waterway Road possible future cycling and pedestrian improvements is still on the Integrated Transport List of Schemes (ITS) and is being promoted by himself and Fetcham Residents Association. Officers will be passing on the suggestions to the LCWIP project team.

Question five. District Councillor Elizabeth Daly asked how much signs would cost as already have speed data. The Highways Engagement and Commissioning Manager confirmed that changing a speed limit from 20 to 30 has to meet policy and outlined the process. Subject to the approval of the local county councillor this could be added to the Integrated Transport List of Schemes (ITS) for potential future development and funding.

Question six. District Councillor Elizabeth Daly asked isn't flooding of properties such as those in Proctor Gardens and the sewage discharge running into rivers also a concern that Surrey County Council should be prioritising. Cllr Curran added that she didn't believe the properties in Proctor Gardens had been flooded by the surface water on the road though this can affect the driveways.

It was confirmed by District Councillor Elizabeth Daly and Cllr Curran that flooding was reported to Surrey County Council and work has been done on drainage gulleys. The Highways Engagement and Commissioning Manager confirmed that no amount of highway drainage works will stop the surface water that forms in times of heavy rain. Colleagues in the Strategic Flooding Team are aware of the surface water risk and should the priorities change

they will do more work and work is currently being planned on one of the soakaways.

Question seven. Monica Weller attended and asked how much it would cost Surrey County Council to start getting the active travel message across. The Highways Engagement and Commissioning Manager said the Active Travel Behavioural Change Officer is working on ways to engage with communities on the way we travel and part of transformation of transportation across Surrey changing the hierarchy so that pedestrians and cyclists have a higher priority in certain types of roads. District Councillor Paul Kennedy asked if the draft proposals of the Mole Valley Local Cycling and Walking Infrastructure Plan (LCWIP) would come to the Local Committee. The Highways Engagement and Commissioning Manager confirmed that the Mole Valley Local Cycling and Walking Infrastructure Plan (LCWIP) isn't funded from the delegated budget of the Mole Valley Local Committee so the decision would not come to this committee. There is broad base of engagement including members, resident groups, individuals by market research led or through a system called commonplace where information can be put. If District Councillor Paul Kennedy has information the Highways Engagement and Commissioning Manager is happy to pass it on.

### **35/21 MEMBER WRITTEN QUESTIONS [Item 5]**

**Declarations of Interest:** None

**Officer attending:** Zena Curry, Highways Engagement and Commissioning Manager, SCC

**Petitions, Public Questions, Statements:** Twelve written member questions were received before the deadline. The full wording of the questions and officer responses were included within the supplementary agenda pack.

#### **Key points from discussion:**

Question one. District Councillor Caroline Salmon asked if there was any opportunity to involve councillors. The Highways Engagement and Commissioning Manager advised that a Stage 3 post construction RSA is an independent audit to ensure that what has been built meets criteria and is safe. The Highways Engagement and Commissioning Manager is happy to take comments from residents and councillors but it is the police and road safety team who will carry out the audit. The Highways Engagement and Commissioning Manager confirmed that the police have said all lines in a suitable place but can pass on comments. District Councillor Caroline Salmon will send through her comments.

Question two. District Councillor Caroline Salmon asked if there was going to be any repair and maintenance in the subway. The Highways Engagement and Commissioning Manager advised the structures are regularly inspected and any structural maintenance are then scheduled and carried out. Many subways are visually enhanced by volunteers. County Councillors can choose to spend their delegated budget on subways. Offensive graffiti would be painted over but there is no schedule for enhancement or aesthetics. District Councillor Caroline Salmon will send through a detailed question regarding what can be done to make footpaths better in rural areas for the Highways Engagement and Commissioning Manager to obtain a response.

Question three, four, five and six. Cllr Hazel Watson confirmed she had no supplementary questions.

Question seven. Cllr Tim Hall confirmed he had no supplementary question.

Question eight. District Councillor Paul Kennedy confirmed he had no supplementary question and stated he wanted to advertise that Natural England are currently reviewing the extent of the Surrey Hills Area of Outstanding Natural Beauty (AONB) which closes at the end of January.

Question nine. District Councillor Paul Kennedy will formulate a detailed question and send to Cllr Hall and the Highways Engagement and Commissioning Manager to obtain a response.

Question ten. District Councillor Raj Haque will send his query to Cllr Curran as Thames Water need to be involved.

Question eleven. Cllr Hall advised he is working with Fetcham Residents Association, Mole Valley District Council and Lower Mole Project volunteers to look at the splash and there is a site meeting on 8 February. Cllr Hall has committed some funding to support this.

Question twelve. District Councillor Lynne Brooks will send her questions to the Partnership Committee Officer to obtain a response.

#### **Written response to question from Cllr Kennedy Nov. 2021**

The response to Cllr Kennedy's question from the November 2021 committee is attached as an annex to these minutes.

#### **36/21 PETITIONS [Item 6]**

No petitions were received.

#### **37/21 HIGH STREET & CHURCH STREET, LEATHERHEAD - EXTENSION OF PEDESTRIAN ZONE HOURS & PERMITTING USE BY CYCLISTS (EXECUTIVE FUNCTION FOR DECISION) [Item 7]**

**Declarations of Interest:** None

**Officer attending:** Zena Curry, Highways Engagement and Commissioning Manager, SCC

**Petitions, Public Questions, Statements:** None

#### **Key points from discussion:**

The local Divisional Member (Cllr Hall) was pleased to say that Leatherhead Residents' Association voted three to one in favour at their meeting on 1 November 2021 which was very positive. Cllr Hall felt it was a very sensible move forward and there will be more things to do in the future.

Members were supportive of the recommendations and asked about signage, the interaction between pedestrians and residents and enforcement of the Traffic Regulation Order.

The Highways Engagement and Commissioning Manager confirmed the following;

- The road is one way so we will look at improving signage being mindful that it is a conservation area so we wish to limit signs.
- We will look at lowering the speed limit again but this will be a separate and additional Traffic Regulation Order.
- The experimental Traffic Regulation Order had showed that including cyclists in the pedestrian zone had not led to any accidents.
- Nothing has changed regarding previous enforcement of the Traffic Regulation Order.

**Resolved:**

The Local Committee (Mole Valley) :

- i) Noted the results of the consultation set out in section 2, Annex 2 and Annex 3.
- ii) Agreed that, based upon the results of the consultation, changes be made to the pedestrian zone as follows;
  - a) That the hours of operation of the pedestrian zone be extended from Monday to Saturday 10am to 4:30pm to Monday to Sunday 10am to 4:30pm and that the parking restrictions within the pedestrian zone be extended, from 8am to 6pm Monday to Saturday to 8am to 6pm Monday to Sunday
  - b) permit cyclists to cycle within the pedestrian zone as long as the cyclist follows the existing one-way system in Church Street and High Street, Leatherhead.
- iii) Authorised the advertisement of a notice in accordance with the Road Traffic Regulation Act 1984, the effect of which will be to implement the proposed changes to the pedestrian zone, revoke any existing traffic orders necessary to implement the change, and, subject to no objections being upheld, that the order be made;
- iv) Authorised delegation of authority to the Area Highway Manager in consultation with the Chairman, Vice-Chairman of the Local Committee and the local divisional member to resolve any objections received in connection with the proposal.
- v) Agreed that funding from the “Stage 3 Road Safety Audits/Accessibility Improvements/Small safety and improvement schemes/signs and road markings” allocation within the Integrated Transport Schemes budget be used for the Traffic Regulation Order.

**Reasons for recommendations:**

To enable permanent changes to be made to the operation of the pedestrian zone within Church Street/High Street, Leatherhead.

**38/21 PROVISION & FORMALISING OF BUS STOP CLEARWAYS IN WESTCOTT, LEATHERHEAD AND FETCHAM (EXECUTIVE FUNCTION FOR DECISION) [Item 8]**

**Declarations of Interest:** None

**Officer attending:** Alison Houghton, Senior Transport Officer, SCC

**Petitions, Public Questions, Statements:** None

**Key points from discussion:**

The Senior Transport Officer said a new bus shelter has gone in in Fetcham and Cllr Hall confirmed he had had a gleeful text from the Residents' Association yesterday saying it was going up.

Members were supportive of the recommendations.

District Councillor Paul Kennedy asked why similar provision was not being made for the new Falcon Buses 408 bus stops along the A246 through the Bookhams where parked cars make the bus stops unusable. The Senior Transport Officer advised part is Surrey is a big county so they have prioritised clearways where there are more passengers and issues have been identified by passengers and bus operators. If there are issues that any of the members know that their residents are having they can be addressed as and when possible. If lining and curbing are required there will be a funding issue.

Cllr Townsend said he was concerned about enforcement and whether Mole Valley Parking Team had a full complement of officers. Cllr Cooksey said that he guaranteed that this was being dealt with very urgently and hope to have the team up to full strength very shortly.

District Councillor Caroline Salmon asked what will happen about local residents of affected frontages. The Senior Transport Officer confirmed that their concerns will be addressed but ultimately it is a fine line between parking and supporting the bus network. Any concerns from residents will be looked at with the local divisional member. District Councillor Caroline Salmon asked if it was possible to have signage which isn't 24 hours where there is not a Sunday service. The Senior Transport Officer confirmed that they can look at this on a case by case basis.

**Resolved:**

The Local Committee (Mole Valley) agreed that:

(i) in Dorking Hills division bus stop clearways are formalised at the following stops: a) at both Westcott House bus stops and b) at both Parsonage Lane bus stops, on Guildford Road, Westcott with bus stop clearways to operate 24 hours a day, seven days a week

(ii) in Leatherhead and Fetcham East division bus stop clearways are formalised at the following stops: a) at both All Saints Church bus stops, b) at Park Rise bus stop (Stop N) on Kingston Road, Leatherhead, c) at North Street bus stop (Stop S) on North Street, Leatherhead, d) at Orchard Close bus stop, Cobham Road, Fetcham (towards Leatherhead) with bus stop clearways to operate 24 hours a day, seven days a week

(iii) in Leatherhead and Fetcham East division, bus stop clearways are introduced at the Bridge Street, Leatherhead bus stops (Stop P and Stop Q) with bus stop clearways of 23 metres in length, to operate 24 hours a day, seven days a week, and that affected frontages are informed of the

proposals and given time to feedback before any implementation

(iv) in Bookham and Fetcham West division a bus stop clearway is formalised at Orchard Close bus stop, Cobham Road, Fetcham (towards Bookham) with the bus stop clearway to operate 24 hours a day, seven days a week

(v) any objections from affected frontages will be addressed by delegated authority by the Strategic Transport Group Manager, in consultation with the relevant Surrey County Councillor and the Chair of the Mole Valley Local Committee.

**Reasons for recommendations:**

It is recommended that Mole Valley Local Committee agree to the formalising or installation of bus stop clearways operating for twenty-four hours a day, seven days a week. This is to ensure that buses servicing these bus stops can provide passengers with step-free access at all times and ensure that there is good visibility for the bus driver to see waiting passengers as well as aiding journey time reliability.

These measures aim to support the use of public transport and to make the public transport offer more attractive by making it more accessible and reliable.

**39/21 SPEED LIMIT CHANGES ON A24 HORSHAM ROAD, CAPEL (EXECUTIVE FUNCTION FOR DECISION) [Item 9]**

**Declarations of Interest:** None

**Officer attending:** Zena Curry, Highways Engagement and Commissioning Manager, SCC

**Petitions, Public Questions, Statements:** None

**Key points from discussion:**

The local Divisional Member (Cllr Clack) said she supported the recommendations. Local parish council, local councillors and herself had been campaigning for this for quite some time. They received a positive response from Surrey County Council in 2020 and really delighted to see this going in and supported by everybody. The Road Safety Engineer wanted to put on record his thanks to Cllr Clack for her hard work in passing on details of damage only collisions. Really positive to get a communication going with herself and local residents and he would encourage members to continue doing the same in their areas.

**Resolved:**

The Local Committee (Mole Valley) agreed that, based on the evidence:

i) That the speed limit be reduced from 50mph to 40mph on A24 Horsham Road, Capel between the existing 50mph speed limit north of the Clarks Green roundabout. New 40mph terminal signs will be installed to north of the West Sussex country boundary.

ii) Authorised the advertisement of a notice in accordance with the Road Traffic Regulation Act 1984, the effect of which will be to implement the proposed speed limit changes, revoke any existing traffic orders necessary to implement the change, and, subject to no objections being upheld, that the order be made;

iii) Authorised delegation of authority to the Highway Engagement & Commissioning Manager in consultation with the Chairman, Vice-Chairman of the Local Committee and the relevant local divisional member to resolve any objections received in connection with the proposal.

iv) Noted that if the reductions in speed limit have not been successful, then further engineering measures or a return to the original higher speed limit may be necessary.

**Reasons for recommendations:**

Reducing the speed limit on these roads will help to manage vehicle speeds to a level more appropriate to the use of road and will reduce the risk and severity of collisions. Lower speeds can also reduce air and noise pollution, and make it easier and more pleasant to walk, cycle and ride horses.

**40/21 DECISIONS TRACKER (FOR INFORMATION) [Item 10]**

The Local Committee noted the decision tracker and agreed items marked as closed and complete could be removed.

**41/21 FORWARD PLAN [FOR INFORMATION] [Item 11]**

The Local Committee noted the forward plan of items expected to be received at future meetings.

Cllr Townsend asked about the future of local and joint committees. The chairman (Cllr Hall) confirmed there is a date for the next meeting of the Mole Valley Local Committee on 9 March 2022 and there are no formal proposals for the future at the moment.

District Councillor Caroline Salmon voiced her support of the local committee.

**42/21 DATE OF NEXT MEETING [Item 12]**

Wednesday 09 March 2022.

Meeting ended at: 3.15 pm

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**Chairman**



## **Mole Valley Local Committee – 10 November 2021**

### **Written Member Questions**

#### **Question 1**

##### **From District Councillor Paul Kennedy (Fetcham West)**

What formal arrangements does Surrey County Council have for coordinating its activities, such as tree and verge cutting, with partners including local district and parish councils, health, schools, police and other service providers here in Mole Valley?

#### **Response**

The Council has started on a transformation programme to develop new engagement methods and tools as part of our Empowering Communities work, to help encourage and empower more residents to participate in and influence the area in which they live, particularly those from whom the Council does not usually hear. To do this we are using a variety of more informal engagement methods focussed on conversations and Making it Happen.

This is a collaborative and open approach, and there is a commitment from the County Council to work closely with partners to deliver projects together with and for the benefit of residents.

The Community Partnerships and Engagement team has started the work in a few communities over the last 9 months and are looking to expand this approach across the county over the next year. We are creating Link roles to engage and act as a liaison between residents, partners, the County Council and the Districts and Boroughs, listening to concerns or asks of residents and signposting or supporting residents by bringing the right people together to solve problems or develop new projects.

One of the conversations we have started is regarding tree and verge cutting in Bookham with the aim of understanding the problem, the ambition, sharing information and improving our processes to let the community do more of what they want and to make it simpler for others to do the same.

In terms of formal collaboration, the county works closely with health and wellbeing, and community safety colleagues through formal partnership arrangements such as the Community Safety Partnership (hosted by Mole Valley District Council), Surrey Sports Development Officers Forum, Surrey Senior Leisure Officers' Forum, Surrey Health and Wellbeing Board Prevention sub-group, Surrey Leisure Operators Forum, Schools Physical Activity Network and a number of project specific working groups.

Officers work with Mole Valley District Council (MVDC) on education themes in a number of ways. MVDC provide annual housing data to inform SCC's projections and in turn pupil place projection data has informed Local Plan development.

With regards to highways arrangements, the Council has recently established a new Highways Engagement and Commissioning Team to focus on the benefits of working with our stakeholders, which will be active very soon.

The Highway Maintenance Manager and the Principal Maintenance Engineers within the new Maintenance Team will continue to have responsibility for countywide functions such as gully cleansing, tree works and grass cutting. The high-speed traffic management programme for grass cutting, which in Mole Valley covers the dual carriageway sections of

the A24 and A243, provides such an opportunity for coordination of maintenance activities. In addition to grass cutting, gully cleaning, road sweeping litter-picking and sign maintenance is carried out under the twice-yearly lane closures.

The planned works programme e.g. major maintenance, is published on Surrey's website via the link here [Roadworks - Surrey County Council \(surreycc.gov.uk\)](https://www.surreycc.gov.uk/roadworks). A weekly Highways Bulletin for Mole Valley is also available on the website at the link here [Weekly highways bulletin - Surrey County Council \(surreycc.gov.uk\)](https://www.surreycc.gov.uk/highways-bulletin). District and Parish councils are welcome to engage where they have specific works that they consider could be coordinated with these works. Other service providers can also contact Surrey through the reporting system on the website or by e-mailing [highways@surreyccgov.uk](mailto:highways@surreycc.gov.uk) and where possible, coordination of works would be considered.